CYBER CHECKS

Single Business with Single Primary Location

1 Business Details   **2** Software   **3** Computers   **4** Hardware   **5** Network   **6** Other Info

Your Business Name *

Business / Company Name

Type in your business / trading name

Business Type (SIC)*

Select your business type ⌄

If you cant find your business type from the drop drown list please just then type the main service you provide

Principle Trading Address (Use Registered Office if appplicable)

Address Line 1

Address Line 2

City | Postal / Zip Code | Country ⌄

Are you a Registered Company with Companies House

◯ Yes   ⦿ No

Are you VAT Registered ?

◯ Yes   ⦿ No

Company Registration Number (if applicable)

Company Registration Number:

VAT Registration Number (if applicable)

Contact Name *

Contact Number *

Email Address *

Telephone Number *

Fax Number

Business Turnover Figure *

This is required as any fines placed by the office of communication are turnover based, we can then advise on cover required.

Number of Full Time Staff *

Number of Part Time Staff *

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CYBER CHECKS

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Do you have a ful list of software you use ?

○ Yes ◉ No

If you do, please attach the file here.

[Upload] or drag files here.

Do you use Virus Protection on your devices ?

○ Yes ◉ No

If so, please specify software in use.

[ ]

Select your current Antivirus or type in your current product.

Do all computer have AntiVirus installed on them ?

[Select the most appropriate]

Do you have Anti-Malware installed on your devices ?

○ Yes ◉ No

Are all computers protected ?

[Select the most appropriate ⌄]

Do you have a list of software licences ?

○ Yes ◉ No

If you do, please attach your file here.

[Upload] or drag files here.

Have you appointed a person to handle software updates ?

○ Yes ◉ No

Name of Person who is responsible for updates.

[ ]

Do you use an Automated Process for Updating your Software ?

○ Yes ◉ No

If you do, what is the name of the software you are using ?

[ ]

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CYBER CHECKS

Single Business with Single Primary Location

① Business Details ② Software **③ Computers** ④ Hardware ⑤ Network ⑥ Other Info

Do you have a list of all of your computers

○ Yes ◉ No

if you do, please attach your list here.

| Upload | or drag files here. |

How many computers / laptops / devices do you have ?

Do you use Base Units (main computers) ?

○ Yes ◉ No

How many of these do you have ?

Do you use Laptops ?

○ Yes ◉ No

How many laptops do you have ?

Do you use Macs ?

○ Yes ◉ No

How many Apple Macs do you have ?

Do you use iPads / Tablets

○ Yes ◉ No

How many iPads / Tablets do you have ?

Do you use the Windows Operating System ?

○ Yes ◉ No

How many Computers / Laptops / Devices use Windows ?

Do you use the Linux Operating System ?

○ Yes ◉ No

How many Computers / Laptops / Devices use Linux ?

Do you use Removable Media ?

○ Yes ◉ No

This would include USB Pen drives, SD Cards, USB Hard Drives, SSD Drivers, anything that plugs into an available USB Port.

Do you have Onsite Maintenance with any of your Computers / Laptops / Devices etc ?

○ Yes ◉ No

If so, please specify with whom.

Are your Computers / Laptops / Devices covered by warranties ?

○ Yes ◉ No

If so, please specify with whom.

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CYBER CHECKS

Single Business with Single Primary Location

① Business Details   ② Software   ③ Computers   ④ **Hardware**   ⑤ Network   ⑥ Other Info

Do you have a Hardwae In Use List ?

○ Yes ● No

If so, please Attach your list here.

[Upload]   or drag files here.

List all the Printers you have (unless included on your Hardware Specification List)

Use a comma to seperate each printer you have / use. If you have attached a list ignore this.

List all Scanner you have / use (unless otherwise specified elsewhere).

Use a comma to seperate each scanner you have / use. If you have attached a list ignore this.

List all other devices you have / use (unless otherwise specified elsewhere).

Use a comma to seperate each other device you have / use. If you have attached a list ignore this.

Do you have someone who patches / updates firmwares ?

○ Yes ● No

If you are unsure about this, select NO

If yes, Name the person assigned to this task.

When did they last perform these tasks ?

Do you have a Hardware Destruction Policy ?

○ Yes ● No

If you dont, we can assist with providing you one.

If so, please attach a copy of your policy here.

[Upload]   or drag files here.

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CYBER CHECKS

Single Business with Single Primary Location

Do you use a Network ?

○ Yes ◉ No

A network is considered to be where more than a single device shares access to a LAN or say the Internet - this might be via Cable or Wieless

Do you have a Network Storage Device ?

○ Yes ◉ No

List the Name of your Server (or IP Address)

[   ]

Do you know the number of devices on your network ?

○ Yes ◉ No

This includes mobile devices, ipads, laptops, etc

If so, please specify the number of devices.

[   ]

Do you know the number of People using your Network ?

○ Yes ◉ No

This figure can differ if for example a user has multiple devices.

If so, please specify the number of people.

[   ]

Do you use Usernames / Passwords ?

○ Yes ◉ No

If so, do you have individual Accounts ?

○ Yes ◉ No

Do you change your passwords regularly ?

○ Yes ◉ No

If so, how often do you change them ?

[⌄]

Do you Perform Network Scans ?

○ Yes ◉ No

If so, when did you last do a scan ?

[   ]

Do you have a seperate Wireless Network ?

○ Yes ◉ No

If would be unsual to have a seperate pyshical network for wireless but you may have.

Do you use a Cloud Server ?

○ Yes ◉ No

If you SAVE data to OneDrive or the likes then answer YES

Give the name of the Cloud Server

[   ]

This would be Microsoft OneDrive, or something similar.

Do you allow Remote Working ?

○ Yes ◉ No

Remote working is connecting to SERVER to access DATA.

If so, what software do you use ?

[   ]

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① Business Details ② Software ③ Computers ④ Hardware ⑤ Network ⑥ Other Info

Do you use Analgoue Phones

◯ Yes ⦿ No

These are considered to be BT Landlines

Number of Lines / Extensions

[   ]

Do you take Card Payments

◯ Yes ⦿ No

Usually the card terminal is provided by your bank, etc

If so, what type of device do you use ?

[   ]

If your not sure, please just select Unsure

Do you process manual card payments

◯ Yes ⦿ No

If you process manual card payments - eg: take the long number from someone over the phone, click YES

If so, whats your process for doing this ?

[⌄]

If you are unsure, simply select the Dont Know option.

Do you use Mobile Devices / Phones ?

◯ Yes ⦿ No

This includes the likes of iPads / Android Tablets

Number of Mobile Devices

[   ]

Do you use VOIP Communications ?

◯ Yes ⦿ No

These are fixed phones, soft phones, etc

If so, please list all types you use and the number of devices.

[   ]

Use a comma to seperate your replies.

Do you have a list of all communication devices ?

◯ Yes ⦿ No

If so, please attach your list here.

[Upload] or drag files here.

Do you have a GDPR Policy ?

◯ Yes ⦿ No

In this day and age, its impossible to not have to comply with GDPR.

If so, please attach your policy here.

[Upload] or drag files here.

Have you appointed a Data Controller ?

◯ Yes ⦿ No

Name of Person Appointed.

[   ]

Do you have a Backup / Data Recovery Policy ?

◯ Yes ⦿ No

If not, we can assist you in providing you a template to customise.

If so, please attach your policy here.

[Upload] or drag files here.

Do you have an Data Breach Policy ?

◯ Yes ⦿ No

If not dont panic we will provide you with one.

If so, please attach your policy here.

[Upload] or drag files here.

Do you have an Incident Responce Procedure ?

◯ Yes ⦿ No

If not, we can assist in providing you a default document you can customise to suit your business.

If so, please attach your policy here.

[Upload] or drag files here.

[Back] [Submit]